

Right to Information Handbook, 2023-2024  
of  
Fishery Department  
Chakma Autonomous District Council  
Kamalanagar, Mizoram.

Published by  
Fishery Department  
Chakma Autonomous District Council  
Kamalanagar, Mizoram.

## Preface

In an effort to promote transparency and accountability in the working of the Public Authorities the Right to Information Act, 2005 was enacted by the Parliament of India. The Act provides the citizens, the right to access information held by Public Authorities.

For democracy to be successful it is accepted that citizens must be informed. An informed citizen is important in the functioning of democracy to contain practices of corruption and to hold the government accountable.

To carry out the provision of the RTI Acts, 2005 as mandated under section 18 of the Acts, Chakma Autonomous District Council enacted its own RTI rule " Chakma Autonomous District Council Right to Information Rule, 2006" on May 14, 2009.

Sl.No.	Name	Designation as RTI Officers
1.	Pronit Bikash Chakma, Executive Secretary	Appellate Authority
2.	H.Nutan Chakma, DCFDO	State Public Information Officer

Section 4 of the RTI Acts, 2005 makes it mandatory for the public authorities to disclose information held by the on suo motu initiative. This Handbook is an endeavour towards this end. It shall provide information in respect of Fishery Department, Chakma Autonomous District Council as required under the section mentioned above.

(H.NUTAN CHAKMA)  
Dist. Council Fishery Development Officer  
Chakma Autonomous District Council  
Kamalanagar

## FISHERY DEPARTMENT

### INTRODUCTION:

The Fishery Department is one of the various departments allotted to the Chakma Autonomous District Council (CADC) during April 1994 with an aim to improve the socio-economic status of the rural populace of CADC through fishery related activities. The department is headed by the Dist. Council Fishery Development Officer (DCFDO). The DCFDO is supported by 2 FEOs, 6 Fishery Demonstrators, 2 LDCs, 2 Peons, 2 Chowkidars, 3 MR LDCs and 1 MR labourer.

### Functions and Duties:

- i. Procurement and supply of fish seeds and fish feeds.
- ii. Impart training to fish farmers.
- iii. Assist financially to the fish farmers.
- iv. Implement Centrally Sponsored Scheme and help in implementation of State Govt. Scheme/Policies.

### Powers and Duties of officers and employees:

The Officer executes the decision of Executive Committee of CADC on the policies and schemes implementation with the assistance of its subordinate officers and staffs.

The officers and staffs also assist the state Govt. in implementation of various schemes.

### Procedure followed in decision making process including channels of supervision and accountability:

Any matter of financial implication or of serious nature decisions are taken by the concerned Executive Member, CADC in the name of Executive Committee, CADC. Supervisions for execution of works and accountability is maintained by the DCFDO.

### Rules, Regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging of its functions:

Nil

Categories of documents that are by it or under its control:

- i) The list of all the fish farmers within CADC.
- ii) List of farmers financially benefited through the department.
- iii) Documents related to Centrally Sponsored Scheme.

### Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

Nil.

Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its parts or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

During implementation of any beneficiary scheme, a 5(five) members Beneficiary Selection Committee is formed by notification. In the committee, the concerned Executive Member is the Chairman and the DCFDO is the Member Secretary. The Committee selects the neediest farmers from all corners of CADC having land pass on Fishery Sites/Fish Ponds.

A directory of its officers and employees:

<b>Sl.No.</b>	<b>Name</b>	<b>Designation</b>	<b>Monthly Remuneration (in Rs.)</b>	<b>Remarks</b>
1.	H.Nutan Chakma	DCFDO	Rs.1,14,662	
2.	Krishna Kumar Chakma	FEO	Rs.1,04,090	
3.	Chitra Ranjan Chakma	FEO	Rs.1,04,510	
4.	Gobin Chakma	LDC	Rs.51,143	
5.	Robil Kanti Chakma	LDC	Rs.47,336	
6.	Sujoy Chakma	FD	Rs.43,811	
7.	Bijoy Tongchangya	FD	Rs.43,811	
8.	Sanjoy Dev Chakma	FD	Rs.43,811	
9.	Durjoy Tongchangya	FD	Rs.43,811	
10.	Paran Dhan Chakma	FD	Rs.43,811	
11.	Sushil Chakma	FD	Rs.43,811	
12.	K.Ranjit Kumar Chakma	LDC(M/R)	Rs.17,100	
13.	Kushal Muni Chakma	O/P	Rs.33,272	
14.	Priyotosh Chakma	Chowkidar	Rs.33,272	
15.	Nirota Chakma	O/P	Rs.31,688	
16.	Bagya Chakma	O/P	Rs.31,028	
17.	Anil Priyo Chakma	LDC(Fixed)	Rs.10,000	
18.	Buddha Kumar Chakma	LDC(Fixed)	Rs.10,000	
19.	Sukro Kumar Chakma	O/P(MR)	Rs.12,600	
20.	Sobita Chakma	HHS to DCFDO	Rs.12,600	
21.	Rattan Kolita Chakma	HHS to DCFDO	Rs.12,600	
<b>:: Total</b>			<b>Rs.8,99,137</b>	

Budget allocated, plans, proposed expenditures and reports on disbursement made during 2023-2024:

Sl.No.	Name of Scheme	Proposed amount	Amount (in Rs.)	Remarks
1.	Office Expenses	20,000	5000 (1 <sup>st</sup> Quarter)	
2.	Maintenance of Computer	20,000	5000(1 <sup>st</sup> Quarter)	
<b>::Total</b>		<b>40,000</b>	<b>10,000</b>	

The manner of execution of subsidy programmes, including the amount allocated and the details of beneficiaries of such programme:

Nil

Particulars of recipients of concessions, permits or authorizations granted by it:

Nil

Details in respect of the information, available to or held by it, reduced in an electronic form:

Nil

Facilities available to citizens for obtaining information, including the working hours of a library or reading room:

1. Office of DCFDO during office hours
2. CADC Website: [www.cadc.gov.in](http://www.cadc.gov.in)

Names, designations and other particulars of the Public Information Officers:

Name	Designation	Contact No.	Email
Pronit Bikash Chakma	Executive Secretary, CADC and Departmental Appellate Authority	7085948784	pronitbikashchakma@gmail.com
H.Nutan Chakma	Dist. Council Fishery development Officer and State Public Information Officer	8729929473	nutanchakma9@gmail.com